



**GHIAA**

Greater Hartford  
— Interfaith —  
Action Alliance

## **SAMPLE OUTLINE FOR A LETTER TO YOUR LEGISLATORS**

*Find your legislators and their contact info at*  
<https://www.cga.ct.gov/asp/menu/cgafindleg.asp>

1. Introduce yourself as a constituent, and state that your congregation is a member of the Greater Hartford Interfaith Action Alliance.
2. Provide the number and title of the bill, and state clearly that you are writing in support of that issue.
3. Share why you support this bill. Draw from talking points in the advocacy guide, and tell your personal story (if you have one and feel comfortable doing so).
4. Make a clear and direct ask. For example: “Please vote in favor of this bill and add funds to the budget for its full implementation.”
5. If you know that your legislator has been an ally with GHIAA this session or in the past, thank them for their partnership.
6. Sign it with your name, home address, and phone number.